



# Annual Report Workgroup Meeting

**Medell Briggs-Malonson, Workgroup Co-Chair**

**January 31, 2024**





# Call to Order/Roll Call

Wendy Noboa, Designated Federal Officer, ONC

# Annual Report Workgroup Roster

Member Name	Organization	Role
Medell Briggs-Malonson	UCLA Health	<i>Co-Chair</i>
Hans Buitendijk	Oracle Health	<i>HITAC Committee Member</i>
Hannah Galvin	Cambridge Health Alliance	<i>HITAC Committee Member</i>
Jim Jirjis	Centers for Disease Control and Prevention	<i>Federal Representative</i>
Anna McCollister	Individual	<i>HITAC Committee Member</i>
Eliel Oliveira	Harvard Medical School & Harvard Pilgrim Health Care Institute	<i>HITAC Committee Member</i>

# Meeting Agenda

- Call to Order/Roll Call
- Meeting Schedules and Next Steps
- Discussion of the Revised HITAC Annual Report for FY23
- Discussion of the Revised Supplemental Background Research Document
- Public Comment
- Next Steps and Adjourn





# Meeting Schedules and Next Steps

# Meeting Schedule for the Annual Report Workgroup

Month	Deliverables to Review
June 6, 2023	Develop list of topics for FY23 Annual Report
August 16, 2023	Develop crosswalk of topics for FY23 Annual Report
August 30, 2023	Develop crosswalk of topics for FY23 Annual Report
September 14, 2023	Develop crosswalk of topics for FY23 Annual Report
September 25, 2023	Develop crosswalk of topics for FY23 Annual Report
October 16, 2023	Develop crosswalk of topics for FY23 Annual Report
November 30, 2023	Develop draft FY23 Annual Report
December 18, 2023	Develop draft FY23 Annual Report for HITAC review
January 31, 2024	Update draft FY23 Annual Report for HITAC approval
February-March 2024	Ready FY23 Annual Report for transmittal

# Meeting Schedule for the Full Committee

Meeting Date	Action Items/Deliverables
June 15, 2023	Update on status of FY23 Annual Report development (discuss topic list)
August 17, 2023	Update on status of FY23 Annual Report development
October 19, 2023	Update on status of FY23 Annual Report development (discuss crosswalk)
November 9, 2023	Update on status of FY23 Annual Report development
January 18, 2024	Review draft FY23 Annual Report
February 8, 2024	Approve final FY23 Annual Report



## Next Steps for Development of the HITAC Annual Report for FY23

- The workgroup will discuss the list of members' comments and any revisions to the draft report and supplemental background research document today
- The workgroup will present the revised report and supplemental background research document for approval at HITAC meeting on February 8, 2024
- The HITAC will transmit the final report and supplemental background research document to the National Coordinator for Health IT in February 2024
- The final report and supplemental background research document will be transmitted to the Secretary of HHS and to Congress in March 2024






# Discussion of the Revised HITAC Annual Report for FY23

- HITAC Members' Comments
- Proposed Revisions



# Outline of the Revised HITAC Annual Report for FY23

- I. Foreword and Introduction
- II. Health IT Infrastructure Landscape
  - Includes Illustrative Stories
- III. Health IT Infrastructure Gaps, Opportunities, and Recommendations
- IV. HITAC Progress in FY23
- V. Conclusion
- VI. Appendix
  - Includes ONC Objectives and Benchmarks, HITAC Member List, Acknowledgements



## Discussion of the Revised Supplemental Background Research Document

- HITAC Members' Comments
- Proposed Revisions

# Outline of the Revised Supplemental Background Research Document

- I. Overview
  - Includes Legislative Requirements, Description of HITAC Target Areas
- II. Health IT Infrastructure Landscape Analysis
- III. Health IT Infrastructure Gaps Analysis
- IV. Conclusion
- V. Appendices
  - Include Glossary, Abbreviations, Resource List, Acknowledgements, References



# Public Comment

To make a comment please  
**Use the Hand Raise Function**

**If you are on the phone only, press “\*9” to raise your hand**

*(Once called upon, press “\*6” to mute/unmute your line)*

**All public comments will be limited to three minutes**

You may also email your public comment to [onc-hitac@accelsolutionsllc.com](mailto:onc-hitac@accelsolutionsllc.com)

*Written comments will not be read at this time,  
but they will be delivered to members of the Workgroup and made part of the public record*



**Meeting Adjourned**