Annual Report Workgroup Meeting

Aaron Miri, Co-Chair
Carolyn Petersen, Co-Chair

June 4, 2019

Annual Report Workgroup Agenda

- Meeting Schedules

- Status of HITAC Annual Report for FY18

- Planning for HITAC Annual Report for FY19

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Annual Report Workgroup Membership and ONC Staff

Member Name	Organization	Role
Carolyn Petersen	Individual	*Co-Chair*
Aaron Miri	The University of Texas at Austin, Dell Medical School and UT Health Austin	*Co-Chair*
Christina Caraballo	Audacious Inquiry	*HITAC Committee Member*
Brett Oliver	Baptist Health	*HITAC Committee Member*

ONC Staff Name	Title	Role
Donald Rucker	National Coordinator for Health Information Technology	
Elise Sweeney Anthony	Executive Director, Office of Policy	
Seth Pazinski	Division Director, Strategic Planning & Coordination	
Lauren Richie	Branch Chief, Policy Coordination	*Designated Federal Officer (DFO)*
Michelle Murray	Senior Health Policy Analyst	*Workgroup ONC Staff Lead*

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Meeting Schedule for Workgroup

Month	Deliverables to Review
April 10, 2019	Discuss topics for FY19 Annual Report
June 4, 2019	Discuss topics and outline for FY19 Annual Report
July 2019 TBD	Discuss topics and outline for FY19 Annual Report
August 2019 TBD	Discuss topics and outline for FY19 Annual Report
September 2019 TBD (in-person)	Update plans for FY19 Annual Report using HITAC feedback Begin writing draft FY19 Annual Report
October 2019 TBD	Develop draft FY19 Annual Report
November 2019 TBD	Develop draft FY19 Annual Report
December 2019 TBD	Develop draft FY19 Annual Report
January 2020 TBD	Prepare draft FY19 Annual Report for HITAC review
February 2020 TBD	Finalize FY19 Annual Report

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Review Schedule for Full Committee

Meeting Date	Action Items/Deliverables
June 19, 2019	Present update on FY18 and FY19 Annual Reports
September 17, 2019 (in-person)	Discuss topics and outline for FY19 Annual Report
October 16, 2019	Update on status of FY19 Annual Report development
November 13, 2019	Update on status of FY19 Annual Report development
December 2019	n/a
January 2020 TBD	Review draft FY19 Annual Report
February 2020 TBD	Approve final FY19 Annual Report

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Completed steps:

- ✓ HITAC full committee reviews report and suggests any further edits

- ✓ HITAC full committee approves revised report

- ✓ HITAC forwards the final report to the National Coordinator for Health IT

- ✓ The National Coordinator forwards final report to HHS Secretary and Congress

Planning for HITAC Annual Report for FY19

Draft Outline for HITAC Annual Report for FY19

I. Executive Summary

II. Foreword and Overview

III. HITAC Progress in FY19

IV. Health IT Infrastructure Landscape Analysis

V. Health IT Infrastructure Gap Analysis

VI. Recommendations for Addressing Health IT Infrastructure Gaps

VII. Suggestions for Additional HITAC Initiatives

VIII. Conclusion

IX. Appendices

Considerations for HITAC Annual Report for FY19

- What is the status of the ONC Objectives and Benchmarks

  » Continue to refer to the FY18 ONC Objectives and Benchmarks until ONC makes any changes to them

- Where would a review of progress on the FY18 recommendations belong?

  » Suggestion: Describe any achievements in HITAC Progress section, retain topics in Landscape and Gap analyses as appropriate

- Where should crosscutting topics like HHS regulations, TEFCA, and certain emerging issues be discussed?

  » Suggestion: Describe them in both the landscape and gap analyses separately from the priority target areas

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Discussion of Potential Topics for HITAC Annual Report for FY19

- Please refer to draft list of potential topics for the annual report for FY19

  » Workgroup reviewed pp. 1-4 at last meeting

  » Workgroup needs to review pp. 5-7 at this meeting

- Discussion questions for workgroup members:

  » Are there any questions or comments about the updated draft list?

  » What other topics should be added to the draft list?

  » Should any topics be removed from the draft list?

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Health IT Advisory Committee – Annual Report Workgroup

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Meeting Adjourned

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