



Annual Report Workgroup Meeting

Aaron Miri, Co-Chair

Carolyn Petersen, Co-Chair

June 2, 2021

Health Information Technology Advisory Committee

The Office of the National Coordinator for Health Information Technology



Meeting Agenda

- Opening Remarks and Meeting Schedules
- Lessons Learned and Parameters for the HITAC Annual Report for FY21
- Discussion of Potential Topics for the HITAC Annual Report for FY21
- Public Comment
- Next Steps and Adjourn

Status of HITAC Annual Report for FY20

Completed steps:

- ✓ HITAC full committee reviews report and suggests any further edits
- ✓ HITAC full committee approves revised report
- ✓ HITAC forwards final report to the National Coordinator for Health IT
- ✓ The National Coordinator forwards final report to Secretary of Health and Human Services and to Congress



Meeting Schedule for Workgroup

Month	Deliverables to Review
June 2, 2021	Develop list of topics for FY21 Annual Report
June 22, 2021	Develop list of topics for FY21 Annual Report
July 20, 2021	Develop crosswalk of topics for FY21 Annual Report
August 20, 2021	Develop crosswalk of topics for FY21 Annual Report
September 2021	Develop crosswalk of topics for FY21 Annual Report
October 2021	Develop crosswalk of topics for FY21 Annual Report
November 2021	Develop draft FY21 Annual Report
December 2021	Develop draft FY21 Annual Report for HITAC review
January-February 2022	Update draft FY21 Annual Report for HITAC approval
February-March 2022	Ready FY21 Annual Report for transmittal

Meeting Schedule for Full Committee

Meeting Date	Action Items/Deliverables
June 9, 2021	Update on status of FY21 Annual Report development
July 14, 2021	Update on status of FY21 Annual Report development
September 9, 2021	Update on status of FY21 Annual Report development
November 10, 2021	Update on status of FY21 Annual Report development
January 2022	Review draft FY21 Annual Report
February 2022	Approve final FY21 Annual Report



Discussion of Potential Topics for HITAC Annual Report for FY21



Lessons Learned and Parameters for HITAC Annual Report for FY21

- Are there any new lessons learned from the development of the annual report for FY20?
- What are some parameters to adjust for the development of the annual report for FY21?
 - How long should the next report be?
 - Should the format be changed now that there is a body of work?
 - Should some items from previous reports be referenced but not addressed in depth?
 - Should the executive summary stand on its own more, with the landscape and gap analysis attached as appendices instead of forming the body of the document?
 - Should the format and/or use of the workgroup's development tools, i.e., topic list and crosswalk, be revised?

Potential Topics for HITAC Annual Report for FY21

- Please refer to draft list of potential topics for the annual report for FY21
- Discussion questions for workgroup members:
 - Are there any questions or comments about the draft list?
 - What other topics should be added to the draft list?
 - Should any topics be removed from the draft list?



Next Steps



Potential Topics for HITAC Annual Report for FY21

- Next steps
 - Continue discussion of draft list of potential topics at Annual Report Workgroup meeting on June 22, 2021
 - Present draft list of potential topics for discussion at HITAC meeting on July 14, 2021
 - Develop draft crosswalk of topics with gaps, opportunities, and recommended activities across the target areas at workgroup meetings over the summer
 - Present draft crosswalk for discussion at HITAC meeting on September 9, 2021

Public Comment

To make a comment please call:
Dial: 1-877-407-7192

*(Once connected, press “*1” to speak)*

All public comments will be limited to three minutes.

You may enter a comment in the
“Public Comment” field below this presentation.

Or, email your public comment to onc-hitac@accelsolutionsllc.com.

*Written comments will not be read at this time,
but they will be delivered to members of the Workgroup and made part of the Public Record.*



Meeting Adjourned