The Trusted Exchange Framework and Common Agreement

HITAC Task Force

Overarching charge: The Trusted Exchange Framework and Common Agreement (TEFCA) Task Force will develop and advance recommendations on the TEFCA Draft 2 to inform development of the final Common Agreement.

Detailed charge: Make specific recommendations on the Minimum Required Terms and Conditions and the Qualified Health Information Network (QHIN) Technical Framework (QTF) —

> » **Definition, Structure, and Application Process for QHINs:** Recommendations for further clarifying the eligibility requirements and application process for becoming a QHIN.

> » **Exchange Purposes and Modalities:** Recommendations on enhancing or clarifying the seven (7) exchange purposes and three (3) exchange modalities proposed in the MRTCs, as well as provisions regarding EHI reciprocity and permitted and future uses of EHI.

> » **Privacy:** Recommendations on privacy requirements for participating entities, including Meaningful Choice, Written Privacy Summary, Summary of Disclosures, and Breach Notifications

> » **Security:** Recommendations on security requirements for participating entities, including minimum security requirements, identity proofing, authorization, and authentication.

Meeting Date	Discussion Items
Thursday May 9th **12-2 ET**	• Welcome, review of TEFCA, and review of Task Force project plan and schedule of meetings if possible • Begin Discussion of QHIN Definition, Application, Onboarding, and Designation *MRTCs Definitions*: QHIN, QHIN Application, Onboarding, Designation, Cohort, Provisional QHIN *MRTCs Provisions*: 2.1
Tuesday May 14th **12-1 ET**	QHIN Exchange Purposes, Exchange Modalities, EHI Reciprocity, and Permitted and Future Uses of EHI *MRTCs Definitions:* Benefits Determination, Business Planning and Development, Connectivity Services, Individual Access Services, Public Health, Utilization Review, Quality Assessment and Improvement, Treatment, QHIN Broadcast Query, QHIN Message Delivery, QHIN Targeted Query, Use, Disclosure, Minimum Information, Direct Relationship, QHIN Technical Framework

	MRTCs *Provisions:* 2.2.1, 2.2.2, 2.2.4, 7.1, 7.2, 7.14, 8.1, 8.2, 8.14 ***QTF*:** Example QHIN Exchange Scenarios and Functions and Technology to Support Exchange
Thursday May 16th **12-1:30 ET**	Continue discussion of QHIN Exchange Purposes, Exchange Modalities, EHI Reciprocity, and Permitted and Future Uses of EHI
Wednesday May 22nd	Present update to full HITAC
Thursday May 23rd **12-1:30 ET**	Privacy- Meaningful Choice, Minimum Necessary, Written Privacy Summary, Breach, Summary of Disclosures, No EHI Outside the US ***MRTCs Definitions*:** Meaningful Choice, Minimum Necessary, Breach, Summary of Disclosures, United States ***MRTCs Provisions*:** 2.2.3, 2.2.11, 3.3, 6.1.1, 6.1.2, 6.1.3, 6.1.4, 6.1.5, 6.1.6, 7.3, 7.4, 7.6, 7.12, 7.13, 7.28, 7.19, 7.20, 8.3, 8.4, 8.6, 8.12, 8.13, 8.18., 8.19, 8.20, 9.5 ***QTF:*** Individual Privacy Preferences
Friday May 24th **12-1:30 ET**	• Continue discussion on Privacy • Begin Security discussion if time allows
Tuesday May 28th **12-2:00 ET**	Security- Minimum Security Requirements, ID Proofing, Authentication, Authorization, Data integrity, Transport security, Certificate policies, Auditable events ***MRTCs Provisions:*** All of 6.2, 7.7, 7.8, 7.9, 7.10, 7.11, 7.16, 7.17, 8.7, 8.8, 8.9, 8.10, 8.11, 8.16, 8.17, 9.3, 9.4 ***QTF:*** Certificate Policy, Secure Channel, Mutual QHIN Server Authentication, User Authentication, Authorization, Auditing, Error Handling
Monday June 3rd **TBD**	Data Quality, Transparency, Fees, Cooperation and Non-Discrimination, Timelines **MRTCs Provisions:** 2.2.5, 2.2.6, 2.2.7, 2.2.8, 2.2.9, 2.2.10, Sections 3, 4, and 5; 7.5, 7.22., 7.23, 7.24, 8.5, 8.15 **If we have time. May need to do more sessions on privacy and security and drop this category entirely.
Tuesday June 4th **1-2:30 ET**	Draft recommendations
Tuesday June 11th	Finalize recommendations

12-1:30 ET	
Thursday June 13th	Present Final Recommendations to HITAC
June 17th	ONC to transmit final recommendations to NC